

## **NAMING FACILITIES POLICY**

It shall be the policy of the Anoka-Hennepin School Board to name facilities for one of the following:

1. Deceased or living persons who have attained prominence locally or nationally.
2. A geographic area, feature, or program purpose served by the facility or related to its location.
3. In the case of non-school facilities, the function of the facility.

No two facilities in the Anoka-Hennepin School District will be given the same name. The general procedures for naming facilities shall be as follows:

1. The Superintendent will appoint an ad hoc advisory committee.
2. The advisory committee will present to the School Board a recommended name for the facility.
3. The School Board will make the final decision in naming all facilities.

Once determined, the name of a facility will not be changed, with the exception of the repurposing of an existing building and/or for other unique circumstances as determined by the School Board.

The School Board will permit designating rooms or areas of existing facilities to be dedicated to the name of a deceased person or living person who has obtained prominence. The general procedures for dedicating designated rooms or areas of a facility to the name of a person shall be as follows:

1. A request for such action shall be submitted by the building principal through the Superintendent to the School Board for consideration.
2. It must be demonstrated that the employees, students, and parents served by the facility are in general concurrence with the recommended action.
3. The School Board will make the final decision in dedicating rooms or areas of a facility to the name of a person.

Anoka-Hennepin District No. 11  
Anoka, MN 55303  
Adopted May 21, 1985  
Revised November 27, 2006  
Revised March 23, 2009  
Revised February 8, 2010  
Revised February 23, 2015